

I. Call to Order

Members present: Yellow - absent

Officers: Barb Bettis, Scott Sternal, Jose Rosa, Donna Kielbasa, Steve Hoyt

Elementary Section Directors: Noemi Hernandez, Lesley Beallis, Amy Grantham, Elspeth Alvarado, Lori Pettey

Secondary Section Directors: Katie Sternal, Courtney Byer, Anne Hitch, Jen Cesario, Kathy Cebulski

Minority Director: Randy Monger

Region 24 Chair: Jose Rosa

Region 24 Vice-Chair: Jenn Strasser

UniServ Director: Jack Janezic

II. Consent Agenda

- A. Approval of [Dec. 11, 2024 Minutes](#)
- B. Approval of Jan. 8, 2025 Agenda
- C. Elementary Workload Committee
 1. Scott Park - PE
 2. Emily Granados - Science
 3. Kelly McGee - Related Services
 4. Jennifer Heydt - Special Education
 5. Karen Argueta - Dual Language
- D. ETA Apportionment Committee
 1. Scott Sternal
 2. Ellie Alverado
 3. Ryan Simms
 4. Randy Monger
 5. Amy Grantham
 6. Donna Kielbasa

The consent agenda was approved.

III. President's Report

- A. Elementary Schedule 2025-2026
 1. Per Lela it is worked out
 - a) Jan. 13, memo to school board
 - b) Announced on Jan. 27
 2. Elementary Specials Staffing
 - a) Transition time is included
 - b) Minutes transfer over to 28 forty minute sessions
 - (1) 1120 minutes of instructional time
 - c) 50 lunch period a day
 - d) 360 minutes of planning per week
 - (1) 60 minutes is TCT

- e) 50 minutes of buffers (5 minutes at the start and end of day)
- f) 120 minutes of transitions between classes
- g) Traveling counts as a teaching period (40 minutes)
- h) Personal plan time block can not be less than 20 minutes
- i) This includes the additional 20 minutes of time for the school day

B. Elementary Specials Staffing/Scheduling 2025-2026

- 1. Kindergarten
 - a) One each of - Art, Digital Literacy, Health, Music
 - b) Two - Science
 - c) Three - Physical Education
- 2. Grades 1-6
 - a) One each of - Art, Digital Literacy, Health, Music
 - b) Two - Physical Education
 - c) Three - Science
- 3. District does not have an interest to have traveling teachers for small amounts of time
- 4. 81 new elementary specials positions
- 5. Issues with start time of school and start time of Specials

C. Staffing 2025-2026

- 1. [Transfer Reassignment Timeline](#)
- 2. Special Transfer Reassignment Reminder
 - a) Jan. 13 to 20, jobs posted for new Bartlett Middle School
 - b) Interviews Jan. 22 - Feb. 7
 - c) If you take a job, you cannot be part of Voluntary
- 3. District Wide Instructional Coaches
 - a) Part of Voluntary not Involuntary
 - b) Teachers are aware if they will have to reapply

D. Committee Chairs Meeting

- 1. Admin chair and ETA chair on Contractual Committees are going to have a touchback to see how committees are being run
- 2. Jan. 27th is the meeting

E. Unite46 Boundary Changes

- 1. Ongoing conversation
- 2. Three upcoming sessions
- 3. Can attend a zoom meeting

F. General Updates

- 1. IEA Office is moving across the street
- 2. Will occur in February
- 3. May impact election in March at the location
- 4. Out of current location by end of February

IV. 1st Vice President Report

A. Middle School Schedule

- 1. Per The Elgin Agreement
 - a) 22 clock hours

- b) 5 teaching periods
 - c) Daily advisory
- 2. 8 period day of 42 minute periods
- 3. 1 advisory period 28 minutes
- 4. 4 minute passing period
- 5. Weekly
 - a) 8 personal plan periods
 - b) 2 TCT periods
- 6. School day will end at 3:36 p.m. for all 8 middle schools
- 7. Bell Schedule for 25/26 with no advisory
 - a) 8 period day - 45 minutes each
 - b) 4 minute passing period
 - c) Weekly
 - (1) 8 personal plan periods
 - (2) 2 TCT periods
- 8. Middle Schools for next year
 - a) SILT Team
 - (1) Can elect to opt into 26-27 bell schedule
 - (a) SIP and SD need to discuss and give written feedback
 - (2) New Bartlett Middle School will start with the new 26/27 schedule
 - (3) Either have advisory every day or not at all
 - b) Without SILT Team
 - (1) Option to follow the new schedule next year
 - c) Advisory and Resources
 - (1) 2 Days SEL Lessons
 - (a) Character Strong
 - (b) Schoolwide Expectations
 - (c) Community Building
 - (2) 2 Days WIN/Intervention/Academic Support
 - (a) iReady MyPath
 - (b) AVID Advisory Curriculum
 - (c) Executive Functioning Activities
 - (d) Goal setting/Planning
 - (e) Academic Skill building
 - (f) Leadership Activities
 - (3) 1 day School Choice/FLEX
 - (a) District surveys
 - (b) Counselor visits
 - (c) Tier 1 Supports
 - d) All middle school will follow one of two schedules
 - e) All middle schools will follow advisory schedule 26/27
 - f) ETA and U-46 will finalize an MOU that outlines the final product

from the committee and includes an annual review of the schedule

g) Will be presented to BOE Jan. 13

B. Central Schools Program Schedule

1. 4 different schedules in 4 years
2. Building out a schedule to sustain them for a while
3. No admin for the program right now
 - a) Principal put on administrative leave
 - b) AP resigned
4. Mirror Dream Academy Schedule
 - a) Better TCT Time
5. Site Exception in April or May for next year from CSP and Dream

V. 2nd Vice President Report

A. TWE Update

1. Emails sent on Monday for scholarships and nominations
2. Email sent to head reps about baskets and bowling
3. Bowling - Feb. 27, 2025

VI. Treasurer Report

A. Budget Report was presented

VII. Secretary Report

A. Membership Report

1. Members are signing up
2. Reminder: LOA have to rejoin if they are out longer than 6 months
3. Don't talk to DCSF, tell them your union will be contacting them

VIII. Region 24 Update

A. [Spring Elections](#)

1. Nomination window opens Jan. 21 - Feb. 4
2. Separate form for SEC
3. TBD where drop off will be

B. IEA RA meeting is next week

IX. [RA Agenda](#)

X. Long Term Subs

- A. Not part of ETA so not eligible for IEA services
- B. At Will employee

Anne Hitch made a motion to adjourn the meeting and Katie Sternal seconded. The ETA Board adjourned at 6:16 P.M.

The minutes were approved on Feb. 12, 2025.

Respectfully submitted,

Donna Kielbasa
ETA Secretary