

I. Call to Order

The following schools and departments signed in:

Elementary: Bartlett Elementary, Centennial, Century Oaks, Channing, Clinton, Coleman, Creekside, Fox Meadow, Garfield, Glenbrook, Hanover Countryside, Harriet Gifford, Heritage, Hillcrest, Hilltop, Horizon, Huff, Illinois Park, Independence, Liberty, Lord's Park, Lowrie, McKinley, More at 4, Nature Ridge, Ontarioville, Otter Creek, Parkwood, Prairieview, Ridge Circle, Spring Trail, Sunnydale, Sycamore Trail, Teacher Leaders @ ESC, Timber Trails, Washington, Wayne, Willard

Middle School: Abbott, Canton, Eastview, Ellis, Kenyon Woods, Kimball, Larsen, Tefft

HighSchool: Bartlett, DREAM, Elgin, Larkin, South Elgin, Streamwood, Movingon/SWEP

Departments: Art, Educational Pathways, Health Services, Music, Physical Education, Psychologists, Social Workers, Speech & Language

I. Call to Order

II. Moment of Silence

- A. Denise Dunphy - teacher Eastview Middle School

III. Acknowledgment of Previous Minutes and Current Agenda

- A. [Aug. 12, 2020 - Minutes](#)
- B. [Sept. 16, 2020 - Minutes](#)
- C. Oct. 21, 2020 - Agenda

IV. Meeting Norms

- A. Limit the chat to questions only
 - 1. Questions should NOT be individual in nature
- B. When asking a question state your name and school
- C. DO NOT share the YouTube link with non-members
- D. Questions will be answered by the ETA Account. Do not answer questions as an individual

V. President's Report

- A. Section Director Meetings
 - 1. Report Out
 - a) Concerns about returning to buildings for different populations
 - (1) Plan is to move forward at this time
 - (2) PreK-2 will return on Tuesday for in person instruction
 - (3) Numbers are being monitored, decisions being made day by day
 - b) Safety issues
 - (1) SD should be having conversations about safety protocols
 - (2) Information pushed out to all people in the building
 - (3) Follow proper protocols in building
 - (a) Wearing mask
 - (b) Washing hands

- (c) 6 feet social distancing
 - (4) Let admin know if a student has symptoms, admin will follow protocols from there about informing community
 - (5) Still getting information about the quarantine room. Should not be a teacher supervising
 - (6) Cleaning questions with answers will be sent out to all prek-2 teachers
 - (a) Deep cleaning will be happening
 - (7) Specials scheduling will be update in weekly newsletter
 - c) Schedules
 - d) Support for teachers
 - e) Substitute teachers still being discussed
 - (1) Put in Aesop for a sub
 - (2) Put in asynchronous lessons if it is not filled
 - f) Meeting for related services will be scheduled for the next week or so
- B. General Updates
 - 1. K-2 Return to School
 - a) <https://coronavirus.illinois.gov/s/restore-illinois-mitigation-plan>
 - b) No more than 30 students for hybrid, if you have more than 30, please let ETA leadership know
 - c) Distance learning may look different
 - 2. Plan time is plan time, unless you agree to do meetings during them
 - 3. SIP sets agenda for staff meeting
 - 4. Parents can change from hybrid to remote but cannot go back to hybrid
 - 5. Special Education Return to School
 - 6. School Department Document for Review (Safety and Return to School)
 - 7. 3-6 and Secondary Return to School
 - 8. Middle School Distance Learning Schedule Update
 - 9. Human Resources Update
 - a) PCL coaches are being reassigned to elementary to help with PreK-2
- C. Committee/Section Director Appointments
 - 1. Teacher Appraisal Plan Oversight Committee - William Connelly appointed due to resignation of Donna Kielbasa
 - 2. Teacher Mentoring Program - Donna Kielbasa appointed
 - 3. Instructional Council - Brigid Trimble appointed
 - 4. Salary Credit Oversight Committee - Amy Grantham appointed
 - 5. Section 5 Elementary - Lori Ann Pettey Section Director by Acclamation
- D. Teacher Appraisal Plan Update
 - 1. We are near completion on a Memorandum of Understanding (MOU) with the district regarding appraisal for the 2020-2021 School Year
 - a) Benchmark conferences should be completed
 - b) If you are on cycle, you still must complete your SLO's

2. Final information of appraisal will be released as soon as the MOU is signed and approved
 3. No observations should be occurring right now
 - a) They can drop in but not doing any formal or information observations
 - b) Let ETA know if this is happening
- E. Salary Credit Oversight Committee
1. Transcripts were due October 15
 2. New Pay Reflected on the last check in November
 3. Professional Development Hours (CPDUs) Update
 - a) System is open to input any hours you have earned
 - b) Don't wait until the end of the year to input
 - c) Sign, date, EIN number, name are required
 - d) ISBE has more guidelines for what qualifies for professional hours, tighter rules
 - (1) Trainings may not receive professional development hours for it
 - (2) Must be professional development to earn hours

VI. Secretary Report

A. Membership Report

1. Current Membership Totals
 - a) 2776 Total Teachers
 - b) 2627 Total Members
 - c) 149 Potential Members
2. Section Directors have lists of Potential members by school. Your Section Director will be contacting the head reps of who these people are in your buildings. If you have new hires in your building, reach out to get them signed up.
 - a) Members can have a form developed from the IEA website <https://join.ieanea.org/>
 - b) Work with a member to get them signed up and help them with the process

VII. Treasurer's Report

- A. October Finances
- B. Audit

VIII. Region 24

A. IEA RA Election

1. IEA Delegate (22 elected positions) (ETA President, 1st VP & 2nd VP go automatically)
2. Rosemont, IL , March 11-13, 2021
3. Represent members at the annual meeting of IEA to decide business items, budget, bylaw amendments, legislative platform, and statewide IEA elections
4. Nominations

- a) October 16, 2020 - November 3, 2020 Nominate Self or Another Member, Members Only
- b) [IEA 2021 Nomination Link](#)
- c) Since all members are not in the building, this will be a mail-in election.
- d) Make sure home address information is accurate by November 3, 2020. This is where your ballot will be mailed.
- e) Ballots will be mailed to members homes by November 10, 2020.
- f) Directions, Nominees for Positions, Ballot, Return Envelope
- g) Ballots have to be received (in PO Box) by December 1, 2020 (election date).
- h) Follow directions, Fill Out Ballot, Place in Return Envelope, Put in Mailbox

IX. GPA

- A. November 3 Election
- B. Recommended Candidates - State & Federal
- C. Voting Information
- D. Fair Tax Information including a link to the Fair Tax calculator
- E. Elections.il.gov
 1. Information for Voters
 2. Includes
 3. polling place locator, vote by mail FAQ sheet, and drop off locations
- F. School board elections this spring
 1. 3 seats are up for reelection
 2. Contact Jen Bury if you are interested in helping out

X. Acknowledgments

On motion of Barb Bettis the ETA adjourned at 6:00 P.M.
Minutes acknowledged on Nov. 18, 2020

Respectfully submitted,

Donna Kielbasa
ETA Secretary