

September Representative Assembly

September 16, 2020



Approval of Minutes August 12, 2020



September 16, 2020 Agenda

- I. Call to Order**
- II. Acknowledgment of Previous Minutes and Current Agenda**
 - A. Aug. 12, 2020 - minutes
 - B. Sept. 16, 2020 -agenda
- III. Meeting Norms**
 - A. Limit the chat to questions only
 - B. When asking a question state your name and school
 - C. Do not share the YouTube link with non-members
- IV. Voting Procedures**
- V. Presentation of 2020-2021 ETA Budget**
- VI. President's Report**
 - A. Technology Support
 - B. Transcript Review Process
 - 1. Salary Schedule Information
 - C. Teacher Appraisal Plan
 - D. SCOC
 - E. U-46 School Opening Planning Team
- VII. Treasurer's Report**
 - A. August Financial Report
- VIII. Secretary's Report**
 - A. Membership Update
 - B. [IEA Online Form](#)
- IX. Minority Director Report**
- X. November Election**
- XI. Acknowledgments**



Approval of Agenda September 16, 2020



ETA Virtual RA Meeting Norms

- Limit the chat to questions only
 - Questions should NOT be individual in nature
- When asking a question state your name and school
- DO NOT share the YouTube link with non-members



Participation in the ETA RA

- Questions and Debate
 - If you wish to ask a question, put your question in the chat to be relayed to Barb. This is how we have operated for the last two virtual RA's.
 - If you wish to speak in favor or against a motion (tonight that is the ETA Budget), or have a request for information, you need to fill out the Google Form that is posted at the top of the chat. Request for information can also just be asked in the chat.
- Voting Procedures
 - A Google Form will be put into the chat
 - The first vote will be a aye or no vote (no name or school needed). This will act as our voice vote.
 - In the event the vote is close there will be a second vote (name and school required). This will be similar to a standing vote or roll call vote.
 - This is the closest we can get to voting using Robert's Rules virtually



Presentation of the Budget 2020-2021



Motion: Approval of the Budget for the Elgin Teachers Association for 2020-2021



ETA Budget Executive Summary

In accordance with ETA Bylaws, Article 5, Section 3, Item 9, the ETA President will, “Prepare and recommend an Association program and budget for adoption by the Representative Assembly at its September meeting.” Further in Article VII, Section 3, Item 3, the Representative Assembly will, “Enact an annual budget for the Association at the regular September meeting.” In addition, the Representative Assembly, “Set the annual dues for Active and Honorary membership in the Association and determine the rights and responsibilities of Active and Honorary members.” Article VII, Section 3, Item 7.



Executive Summary Continued

The following reflects changes in the main Budgeting Categories:

I. Affiliate Participation: No Changes Based on 2600 members same as last year

II. Contract Development Reduced external printing \$5000

III. Executive department: .We added \$2000 for minority director. We updated the honorarium and president's salary to reflect an increase in base salary. First Vice President Association Leave increases to 2 days a month from 1 day per quarter. Increase of \$200 in postage

Audit: Increase of \$10000 to cover audit of 2019-2020.



Executive Summary Continued

IV. External Operations: No changes

V. Governance: Board of Directors and Elgin Community College rental costs reduced for BOD from Aug through Dec. Reduced costs of ECC by 50%

Member training and professional development now includes budget of \$4000 to support training for teachers during Distance Learning

VI. Internal Operations: Increased budget for technology subscriptions: Constant Contact, Zoom, Survey Monkey, Google Suite, QuickBooks. \$4000 No other changes



President's Report

Technology Support

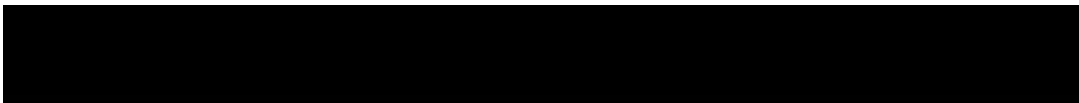
- 15 Members Offered to Support other Members
- Schedule sent out to those that signed up looking for support
- Future sessions will be created if needed



Human Resources Update

- Transcript Review Process
- Salary Schedule Information
- Salary Credit Oversight Update

Salary Schedule Information



Putting it all together...





Teacher Appraisal Plan

- TAP Oversight Committee is meeting to finalize appraisals for 2020-2021
- Proceed with Benchmarks for this year
- Complete your Student Learning Objectives if you are scheduled to do so this year
- Further guidance surrounding informal and formal observations as well as summative conferences is forthcoming



School Opening Planning Team

- Prioritized Groups will return to instruction first
 - Self Contained Special Education
 - Classes and Transition (PreK through Transition)
 - Transition Programming (Center House, SEHS, SWEP)
 - EN, ILP, MLP
 - DHH (Deaf and Hard of Hearing)
 - PreK
 - Kindergarten-2nd Grade
- Subgroups continue to meet and will do so throughout first semester



Treasurer's Report

August Financials

September 2019 - August 31, 2020

	Actual vs Budget
I. Affiliate Participation	96.6%
II. Contracts and Negotiations	8.1%
III. Executive Department	198.5%
IV. External Operations	107.2%
V. Governance	52.3%
VI. Internal Operations	29.2%
Fiscal Year 2020	130.1%



Treasurer's Report

- All bills have been paid and are up to date
- Closing and finishing reconciliations for 2019-2020
- 2019-2020 Audit will begin mid October



Secretary Report



Membership Update

Current Membership Totals

- 2702 Total Teachers
- 2570 Total Members
- 132 Potential Members

Section Directors have lists of Potential members by school. Your Section Director will be contacting the head reps of who these people are in your buildings.

IEA Online Form

- Members can have a form developed from the IEA website
- <https://join.ieanea.org/>
- Work with a member to get them signed up and help them with the process



Minority Director Report



Minority Director Report

- Goals for the ETA in 2020-2021 Regarding Racial Equity and Social Justice
 - Support members by providing resources, hosting book studies, providing PD, and surveying member needs
 - Align the focus of leadership
 - Lens of Equity



November Election

November 3, 2020

- Are you registered to vote? - <https://www.vote.org/>
- Fair Tax - <https://ieanea.org/fair-tax/>
- IEA Endorsed Candidates - October RA

Questions

Acknowledgements