

8.45 Specialized Education Committee (SEC)

The SEC shall be a permanent structure designed to obtain information from all sources throughout the district concerning Specialized Education–Student Services and share issues/changes regarding Specialized Education–Student Services with district employees.

8.45.1 Scope of Activity

The SEC will assist in the planning, coordinating and implementing of any changes occurring within Specialized Student Services–Education. The committee will collect information from all relevant sources throughout the school district and outside of the district. Participants will discuss concerns/issues and generate ideas for improvements within the Specialized Student Services–Education Department. Further, the committee will disseminate information regarding the Specialized Student Services–Education Department, including changes in policies and procedures (state, federal, district).

At each meeting, the administration will provide the committee with the most recent financial report as provided to the Board of Education and the regular monthly budget update.

8.45.11 Functioning

The SEC shall meet monthly throughout the year (unless adjustments in scheduling are made by the SEC). When school is in session, the SEC will meet during the normal school day.

The SEC may appoint task force study-subcommittees to make recommendations to the SEC. The SEC will review the recommendations and recommend changes accordingly. These SEC recommendations will be considered for department implementation. Outcomes will be provided to the SEC regarding the recommendations and the decisions resulting from these recommendations. Existing special education committees will provide the SEC with information regarding their activities.

An elections committee will be formed composed of a specialized student services–education representative, ETA representatives and specialized student services education secretary. This committee will conduct elections.

The SEC will be co-chaired by one regular education representative, one specialized student services–education representative and the Director of Specialized Student Services–Education.

8.45.12 Composition

SEC shall be comprised of twenty-six (26) members of which twenty (20) shall be ETA members. The nineteen (19) elected members shall be voted for by their respective groups and will serve a ~~three-year two-year~~ term. Elections will take place on a rotating basis. Membership is limited to two consecutive terms.

Twelve (12) members representing Special ~~ized Student Services-Education:~~

Related Services (5)

One representative from each of the following categories: {

- Speech Language Pathologist,
- School Social Worker,
- Certified School Nurse,
- Psychologists, and
- Other. ,—, Adapted Physical Education, Home/Hospital tutor)

Absent the direct election of a teacher into the “Other” category, then the teacher receiving the second most votes from the above four named categories shall take that seat.

Low ~~Incidence and High Incidence~~ (26)

One representative from each of the following categories:

- Cross Categorical Resource or Instructional Resource
- Modified Learning Program
- Instructional Learning Program
- Emotional Disability
- Exceptional Needs
- Other

Absent the direct election of a teacher into the “Other” category, then the teacher receiving the second most votes from the above five named categories shall take that seat.

~~(Physically Handicapped, Exceptional Needs, Hearing Impaired, Visually Impaired, Instructional Learning Program, Modified Learning Plan)~~

~~High Incidence (4)~~

~~(Cross-Categorical—Instructional, Cross-Categorical—Resource, Emotional Disorder, Behavioral Disorder)~~

English Language Learner (ELL) SPED (1)

One (1) member representing Early Childhood - Pre-K classrooms

Six (6) members representing general education/non-Specialized Student Services:

Elementary (3)

Middle School (1)

High School (1)

ELL(1)

One (1) at-large member will be appointed by ETA.

Six (6) members representing the administration serving staggered ~~two-year~~ terms selected by their particular groups. District level administrators will serve three-year terms and building level administrators will serve one-year terms. as follows: Membership is limited to two consecutive terms.

~~Specialized Student Services Administrator-Education Specialist~~ (2)

Building Administrators (3)

PreK-Elementary School (1)

Middle School (1)

High School (1)

Curriculum Administrator (1)

Any teacher vacancy shall be filled by ETA.

When SEC realizes a teacher vacancy has occurred, the ETA President will be informed. ETA will make every effort to fill the vacancy within thirty (30) days or inform SEC in writing of the progress that has been made.