

6.5 TEACHER COLLABORATIVE TIME

~~Beginning with the 2014 - 2015 school term, the following Teacher Professional Time shall be implemented within the Board-approved school calendar and will be designated as Professional Practice Days and District Collaborative Days.~~

Beginning with the 2019 - 2020 school term, the following Teacher Professional Time shall be implemented within the Board-approved school calendar and will be designated as Professional Practice Days, and District Collaborative Days, and School Improvement Days.

In each year, there shall be ~~an equal number~~ four (4) of Professional Practice Days, ~~and two (2)~~ District Collaborative Days, ~~and two (2)~~ School Improvement Days not to exceed ~~eight (8)~~ 10 total days for each teacher. Professional Practice Days, ~~and District Collaborative Days,~~ and School Improvement Days shall be 5 hours and 15 minutes in length (not including breaks or lunch) during the course of the normal school day, with specific hours of attendance to be determined by the School Improvement Plan team. Staff/Department meetings will occur either before or after a normal student attendance day for the site.

In the case where the teacher's instructional time is divided between sites, then the teacher shall declare a home site by September 1 of the respective school year and shall inform the building administrators of the declaration. Where no designation is made, the building administrators shall determine the home site. These teachers may choose to fulfill Teacher Professional Time at assigned sites and/or within District Area as defined in 13.12.1 Areas.

6.51 Professional Practice Days (PPD)

~~On each PPD, all teachers will select to participate in a collaborative activity with a defined group of colleagues. The focus of the collaboration will be the needs of the students assigned to those teachers through curriculum development and implementation, analysis of student growth, and professional practice as defined in the Teacher Appraisal Plan. The Collaborative Teams will provide a copy of their agenda to the SIP team so that the SIP team may incorporate the information into their planning and reporting process. Each Collaborative Team will submit the agenda to a member of the SIP team no later than 3 days following the collaborative meeting. Teachers will meet for a total time not to exceed 5 hours and 15 minutes (not including breaks or lunch) scheduled during the course of the normal school day. Teachers may choose to meet with more than one Collaborative Team within that time.~~

On each PPD, all teachers will select to participate in an individual or collaborative activity with a defined group of colleagues and/or parents, students and families. PPD shall be teacher dictated time that focuses on professional practice. A list of PPD activities may include, but are not limited to:

collaborating with colleagues to develop and implement curriculum, analyzing student data and growth, meeting in professional learning communities, grading, meeting with parents and reviewing student learning objectives. In addition, teachers may choose to attend, whether as a participant or facilitator, District provided or off-site professional development.

The individual teachers or collaborative teams will provide a copy of their agenda to the SIP team so that the SIP team may incorporate the information into their planning and reporting process. Submission of the agenda to a member of the SIP team will occur no later than 3 days following the PPD Day. The SIP Team will review the agendas in preparation for future school improvement needs and priorities. Teachers will work or meet for a total time not to exceed 5 hours and 15 minutes (not including breaks or lunch) scheduled during the course of the normal school day.

September or October—During months indicated on the District calendar as student progress monitoring months/meetings, Professional Practice Day will be used in conjunction with Parent/Teacher conferences as determined by the School Department committees as set forth in Section 15.22.

6.52 District Collaborative Days (DCD)

On each DCD, teachers will be assigned activities aligned to the District Improvement Strategic Plan along with the work of the District Professional Development Committee and Instructional Council. Planning for these days will be done by District administration. Activities for these days may be implemented at the site level or in other District-wide groupings. The day will not exceed 5 hours and 15 minutes, (not including breaks or lunch) and be scheduled during the course of the normal school day.

6.53 School Improvement Days (SIP)

On each SIP Day, teachers will be assigned activities aligned to the Site School Improvement Plan in determination with the School Improvement Planning Team. Planning for these days will be done by the School Improvement Planning Team. Activities for these days will be implemented at the site level. The day will not exceed 5 hours and 15 minutes, (not including breaks or lunch) and be scheduled during the course of the normal school day.