

# REPRESENTATIVE ASSEMBLY

23 August 2017

## MINUTES

### Welcome and Call to Order

The following schools and departments signed in:

Abbot, Bartlett H.S., Canton, Centennial, Clinton, Coleman, DREAM Academy, Eastview, Elementary Art, Elementary Music, Elementary PE, Elgin H.S., Ellis, Fox Meadow, Glenbrook, Hanover Countryside, Harriet Gifford, Hawk Hallow, Heritage, Hillcrest, Hilltop, Horizon, Huff, Independence, Kenyon Woods, Kimball, Larkin H.S., Larsen, Laurel Hill, Liberty, Lincoln, Lord's Park, Nature Ridge, Oakhill, O'Neal, Otter Creek, Parkwood, Prarieview, Ridge Circle, Social Workers, South Elgin H.S., Special Education, Spring Trail, Streamwood H.S, Sunnysdale, Sycamore Trails, Teacher Leaders, Tefft, Timber Trails, Washington, Wayne, and Willard.

### I. Approval of the Agenda

Katie Sternal moved and Linda Szybecko seconded to move the issue section to the front of the agenda for a time limit of 20 minutes. The RA discussed the issue and the question was called. The RA voted and the motion failed. The agenda was then approved.

### II. Approval of the Minutes

Minutes from the May 17<sup>th</sup>, 2017 RA were accepted with no corrections.

### III. 2<sup>nd</sup> VP Confirmation

Scott Sternal moved and Erin Hargadon seconded to confirm Jackie Jagielski as the 2<sup>nd</sup> Vice President. The RA discussed the motion and the question was called. The RA voted and the motion passed.

### IV. Committee Reports

- a) Forms: Sandy Citron shared some new forms with the reps for use during this year. Committee reports will now be written previous to the RA on a Google doc for committees. An Issues form is available for individual issues that can be addressed after the RA. Exit slips are feedback for the board about the RA.

### V. National Board Certification

MaryEllyn Friel presented information about the revised National Board Certification. Information about how to get a subsidy to participate was shared, as well as supports available from the district.

### VI. Training- What is my role as a rep?

Jackie Jagielski and Chris Bucchi led a training on the roles and responsibilities of ETA reps.

### VII. Leadership Reports

- a) Region 24:
  - a. Region update: Doreen Roberts presented information on the NEA RA that happened this July in Boston. She discussed the 4 terms we need to know: Payroll Deduction, Fair Share, Collective Bargaining, and Right to Work. Information about SCORE Grants, IEA Strategic Goals, and ESSA: Every Student Succeeds Act was also shared.
- b) Officers:
  - a. Bargaining: Members are asked to self-nominate to be on the bargaining team. A bargaining team will be presented to the RA in September.
  - b. Workgroups: Workload workgroup met over the summer. The compensation committee just met last night. Placement and Safety has not met yet.
  - c. Site Exceptions: Some guidelines for site exceptions were shared with the RA.
- c) 10 Minute Meeting Talking Points: Talking points for the 10 minute ETA time at the Staff meeting were shared. Talking points this month include: Introducing reps at site, fair share, invite new reps to Sept RA, and Bargaining.

## **VIII. Issues**

- a) Employee Handbook: The district released a handbook for all employees. Richard is meeting with Human Resources. Scott Sternal moved and Sheila Boes seconded to extend the meeting by 10 minutes to move on to new items. The motion passed.
- b) Para Educators: Richard shared information on the numbers that trigger a classroom para.
- c) Overload Process: Information on the 6<sup>th</sup> class policy was shared.
- d) Special Ed Ratios in Gen Ed Classes: Illinois School Code ratio of gen ed to special ed students in a gen ed classroom is 70/30. (70% gen ed students and up to 30% special ed). A modification requires a waiver to the state.

## **Adjournment 6:40 pm**

Respectfully submitted,  
Sarah R. Madson  
Secretary