

**I. Call to Order**

The following schools and departments signed in:

**Elementary:** Bartlett Elementary, Centennial, Century Oaks, Channing, Clinton, Coleman, Creekside, Fox Meadow, Glenbrook, Hanover Countryside, Harriet Gifford, Heritage, Highland, Hillcrest, Hilltop, Horizon, Huff, Illinois Park, Independence, Liberty, Lord's Park, McKinley, Nature Ridge, O'Neal, Ontarioville, Otter Creek, Parkwood, Prairieview, Ridge Circle, Spring Trail, Sycamore Trail, Timber Trails, Washington, Wayne, Willard

**Middle School:** Abbott, Canton, Eastview, Ellis, Kenyon Woods, Kimball, Larsen, Tefft

**HighSchool:** Bartlett, DREAM, Elgin, Larkin, Streamwood,

**Departments:** Art, Educational Pathways, ELL, Health Services, Music, Physical Education, Psychologists, Social Workers, TMP

Guests: Kathi Griffin

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**II. A Moment of Silence for those that have lost their lives to COVID-19**

**III. Acknowledgement of Previous Minutes and Current Agenda**

- A. February 19, 2020
- B. May 20, 2020

**IV. Meeting Norms**

- A. Limit the chat to questions only
- B. When asking a question state your name and school
- C. Do not share the YouTube link with non-members

**V. Site Exceptions**

- A. Laurel Hill - Renewal - 8th year
- B. Abbott Middle School - Create 5 minute Warrior Welcome, but passing periods to 3 minutes, still dismiss at same time

**VI. President's Report**

- A. District Conversations
  - 1. Safety - Following guidelines by Cook, DuPage, and Kane Counties
    - a) Teachers cannot attend any graduation parades, bbq, or gatherings due to health department orders
    - b) Return to buildings is still up in the air
    - c) Size of district impacts how we do things as opposed to other smaller districts
  - 2. Learning teams are being formed
    - a) Operations
    - b) Safety and health
    - c) Instructional
  - 3. Device Distribution and Student Internet Access
    - a) Need to distribute technology to pre-k to 4th grade students
    - b) 3,000 families did not have internet service
      - (1) Access has been provided and hot spots created
  - 4. Learning Management Systems
  - 5. Grading and Attendance Discussion

6. Student Engagement during Distance Learning
  7. SIP/SD/Staff Meetings
    - a) Trainings are on the website
  8. Appendix F
    - a) Due to ISBE guidelines, positions were paid for the spring
    - b) Committee continue to meet
    - c) Major changes will be made if we go into distance learning again
    - d) Attend sessions that will be forthcoming for next year
  9. 5 Planning Days
    - a) District wanted to us judiciously
    - b) Barb shares members voices with district
  10. Celebrating our Students
    - a) All are on hold
    - b) Intent is to recognize our seniors in a formal ceremony when it is safe to do so
    - c) TWE high school scholarship winners have received their award
    - d) 6th and 8th graders will have recognition in the fall
  11. Summer School
    - a) Positions are open
    - b) Elementary is posted under region
- B. TAP
1. Per ISBE - Any teacher evaluation not completed by the end of the school year are proficient
  2. Per ISBE - If you have missing observations, you will also default to proficient
  3. ETA is not happy that admin had not completed many observations
  4. TAP Oversight changed the language so it protects teachers due to this if there is a RIF in the next 4 years
  5. TAP Oversight will review language if legislators change this rule\
  6. Need to adapt to meet the needs of teachers during distance learning
- C. IEA Update
1. Jack meets 3 times a week for updates
  2. Barb has bi-weekly phone calls
  3. IEA has a seat at the table with ISBE and Governor
  4. Doreen Roberts, Region 24 Chair, is included in these meetings and attends additional IEA Board meetings
- D. TWE
1. Program with student names has been sent out
  2. We have heard from schools who still want to submit names and they will be added to the program which is on the ETA website
  3. Shirts and certificates have been ordered and will be delivered in the fall to the students middle and high schools
  4. A letter of recognition will be emailed to students and parents
  5. We encourage schools to celebrate their students as best they can virtually
  6. No more names are being collected at this time
- E. 2020-2021 School Year - The answer to many questions is "Unknown at this time"
1. Start of school year?
  2. Safety and Social Distancing Practice?
  3. Continued Distance Learning Expectations?

4. Grading and Attendance?
  5. Student Engagement
  6. SIP and SD in Distance Learning?
  7. Staff Meetings and Other Meeting Requirements during Distance Learning?
  8. TAP/TMP/NTO/PAR?
    - a) NTO - date is changing due to COVID
    - b) Send Barb an email at [etabarbbettis@gmail.com](mailto:etabarbbettis@gmail.com) if you would like to participate in NTO
  9. Appendix F?
  10. And More
- F. June ETA Meetings and Summer Work
1. Officers meeting - May 28, 2020
  2. ETA Board Meeting - June 3, 2020
  3. How to meet the needs of 200 new teachers (NTO)

**VII. Treasurer's Report**

- A. Budget update was given
- B. New Accounting Firm and Taxes
  1. We have ended our contract with Tighe Kress & Orr PC
  2. We have entered into a new agreement with Mueller and Company LLP
    - a) Taxes are being worked on with the new accounting firm
- C. Charitable Contributions
  1. \$250 donated to the United Black Scholarship fund
  2. \$1,500 donated to U-46 Foundation
  3. ETA Members raised over \$3000 for the U-46 Foundation

**VIII. Secretary's Report**

- A. Maintaining Membership Rolls
  1. Continuing to update member information in Constant Contact
    - a) Assigning reps to specific mailing list
    - b) Updating with members who currently don't receive emails
    - c) Removing retirees and members no longer with ETA
  2. New Rep Information Needed
    - a) Please send that information to Kathy Diffata
  3. Buildings without Reps

**IX. 2nd Vice President Report**

- A. Website Updates
  1. Front page has been cleaned up
    - a) Moving from timely information to general information
  2. Committee pages now have links of minutes and agendas that are on the U-46 intranet. This keeps files available to employees only and not in the public space.
  3. Summer work will include aligning the website with email newsletters as well as social media accounts
- B. Elections Training
  1. Elections Training can be found [here](#). There is also a video available on the ETA website.
  2. More is needed for our members
    - a) SIP and SD Training from last year can be found [here](#)
    - b) Barb and Dr. Johnson will continue to do their joint training for SIP and

SD

- c) If you have not had training, it is encouraged that you set up an appointment in the fall to have the training done with your SIP and SD Teams
- d) As a reminder, building admin is NOT involved in these elections
  - (1) Members are elected by ETA Members
  - (2) Members are encouraged to vote for other ETA members
  - (3) Members select their chair - not admin
  - (4) Admin is NOT involved in these elections at all
  - (5) ETA Reps pick who the Head Rep is out of the elected reps

**X. CPDU**

A. SCOC -

- 1. System is set up to accept 0.5 and 1.0 increments
  - a) Members unable to upload CPDUs which are not in 0.5 increments (need clarification on which PD and who issued)
    - (1) This will be discussed at SCOC (district should not be issuing 0.75, only in 0.5 increments per october decision)
- 2. Issuance of CPDUs may be delayed from the district due to checking attendance
- 3. If admin does not complete or lock information for SIP and SD send email to Barb and Dr. Johnson about this

**XI. May 27th**

A. PPD

B. Grades are due by May 27th at 4 p.m. for secondary

C. Grades are due by May 26th at 4 p.m. for elementary

**XII. Acknowledgements**

A. Outgoing Board Members

- 1. Donna Streit - 1st Vice President
- 2. Audrey Leaver - Section Director
- 3. Jeff Horler - Section Director
- 4. Graciela Albavera - Minority Director

B. New Board Members

- 1. Jose Rosa - 2nd Vice President
- 2. Lesley Beallis - Section Director
- 3. Eric Ilich - Section Director
- 4. Marty Renteria - Minority Director

C. Retirees for 2019-2020

**XIII. Monthly Contract Meeting**

A. Clorox Wipes

- 1. District was in dire need to clean rooms, belongings, and toys
- 2. Custodians were instructed to go in and find Clorox wipes
- 3. All cleaning supplies will be supplied when you return to the classroom

B. Disappearance of items in classroom

- 1. Give list to principal and either Ushma or Steve

**XIV. Kathi Griffin - IEA President**

A. Governor has asked ISBE to take lead on resources - focus is on needs of districts and students, such as internet, food, etc., not the size of the district

B. ISBE is following the science with COVID

- 1. Taking advice from the scientists and medical professionals

2. If no treatment or vaccine, there will be remote learning
  - a) Most likely a blended year and we should be prepared for it
3. Need to prepare for in person and remote learning
4. CARES Act was passed - Districts should use that money to be ready for future distance learning
  - a) Technology
  - b) Safety
  - c) Additional personnel
- C. IEA met everyday with ISBE, IFT, Admin, and others until mid April, they are meeting now about one time a week. They have a collaborative relationship
- D. IEA is in conversations and advocating that members are not getting harmed with evaluations that defaulted or if they happen virtually in the future
  1. Many conversations around this and will be forming a joint statement
  2. Not advocating for virtual observations
- E. IEA is planning for the NEA RA virtually
  1. An Illinois Caucus meeting will be held before the NEA RA
  2. Based off of this, they will be plan for the IEA RA in March if it needs to be virtual

On motion of Barb Bettis the ETA adjourned at 5:23 P.M.  
Draft for approval - acknowledged on 8/12/2020

Respectfully submitted,

Donna Kielbasa  
ETA Secretary