

September Representative Assembly

September 18, 2019



Logging onto the ECC Network

- Select the “ECC Public” network from the list of available wireless networks
- A popup may come up. If it does not, go to elgin.edu.
- Select the option to sign in as a guest
- Follow the on-screen instructions to access the wireless network



Dates of 2019-2020 Representative Assembly

~~August 21~~

January 15

~~September 18~~

February 19

October 16

March 18

November 20

April 15

December 18 (If Necessary)

May 20



2nd Vice President's Report



ETA Going Green

- Agendas and minutes for the current meeting can be found at the ETA website
- Slide presentations will also be posted ahead of the meeting so members can follow along at their seats
- Limited copies will be available at the RA
- Going green will limit wasted resources as well as save time for the organization



1st Vice President's Report

THOSE WHO EXCEL 2019



Timeline

- Turn in Baskets—Submit theme of Baskets ASAP
- Sign-Up for bowling- \$20 per team (etathosewhoexcel@gmail.com)
- Raffle Packets/Tickets sent with Building Reps—Oct. RA
- Scholarship Bowling Event—Wednesday, Nov. 6, Elgin Lanes, Elgin, IL
- TWE Recognition Night—April 21, 2020—Larkin High School

If you would like to help at either the bowling event or the scholarship event or if you have any questions, please send an email to etathosewhoexcel@gmail.com



Treasurer's Report



Treasurer News and Notes

- Those Who Excel (TWE) has had its charity status reinstated by the state of Illinois. We can now begin work on getting a state tax exempt status.
- The audit continues
- Budget is complete and will be presented tonight for approval by the RA



President's Report



2019-2020 Budget

- The budget was approved by the ETA Board of Directors on September 11, 2019
- Copies of the budget are available at the front and can be viewed at the ETA office
- Budget materials will not appear online and we ask you refrain from taking pictures of the slides



Committee Appointments

Brian Cobb - Safety Council High School

Ramiro Juarez - Sped Instructional Council

Gina Pelletiere - Technology

Carolina Learner - Early Childhood MTSS

Alison Andrews - Social Worker MTSS

Tracey King - District MTSS Committee

Mariano Mercado - Elementary Workload

Marty Renteria - Elementary Workload

Ellie Alvarado - Elementary Workload

Lisa Wolowitz - Elementary Workload

Committee Vacancies

- Technology
- Safety Council - Special Education
- Elementary Workload
 - Dual Primary title
 - Dual Primary non title
 - Dual Inter non title
 - ELL
 - Itinerant
 - PE
 - Related Services

[Committee Application](#)



403(b) Update

- The last payroll draw for any current plans will be October 18
- If no changes are made prior to then, deductions will automatically continue into an AIG Target Date Fund
- The first payroll draw into the new AIG accounts will be November 1
- Contact Lori Nomenson to withdraw from your current plan and fill out forms
- All members need to do a change in beneficiary



Environmental and Safety Survey

- The environmental and safety survey has been shared with building administrators.
- This should be completed by October 1
- This does not need to fall fully on the head rep. This can be done as a team in the building

6.11 - Adequate Housing for Teachers

A building administrator and the head Building Association Representatives shall survey their respective buildings to determine the extent to which teachers are inadequately housed, including review of environmental concerns and safety concerns (such as working intercom system, door keys and exit plans). One survey shall be conducted and completed by October 1 and the second survey shall be conducted and completed by February 1. The purpose of the survey is to identify the problem situations and cooperatively work out solutions which might include the following: change schedules, move in a portable, divide a room, provide for ventilation and lighting, move the function to another location, no change. Results of the surveys will be shared as an issue with the School/Department Committee



Compensation Table Update

An updated version of the compensation table was provided at check in today. Replace the version we gave you last time to put in your binder.

Paycheck Information

- The rate of pay for regular subbing was pulled incorrectly and will be fixed moving forward
- Members who did not receive the full amount will see an extra line on their Friday paycheck for the backpay
- We have a table below so that members can easily identify what rate of pay they should see in Munis

	Calculations				
	Contract Rate	Munis Self Service	Contract Rate	TRS (9.0%)	Paycheck Detail = Contract Rate - TRS
10.47 Instructional Rate of Pay	\$30.25	\$27.53	\$30.25	\$2.72	\$27.53
23.2 Extracurricular Supervision	\$25.50	\$23.21	\$25.50	\$2.30	\$23.21
27.6 Regular Teacher Subbing	\$27.00	\$24.57	\$27.00	\$2.43	\$24.57



PPD Clarification and Teacher Visitation

- September 27 is a PPD day for Secondary Teachers and a DCD day for Elementary teachers
- PPD is a focus on YOUR professional practice and cannot be mandated by an administrator.

6.51 - Professional Practice Days (PPD)

On each PPD, all teachers will select to participate in an individual or collaborative activity with a defined group of colleagues and/or parents, students and families. PPD shall be teacher dictated time that focuses on professional practice. A list of PPD activities may include but are not limited to: collaborating with colleagues to develop and implement curriculum, analyzing student data and growth, meeting in professional learning communities, grading, meeting with parents and reviewing student learning objectives. In addition, teachers may choose to attend, whether as a participant or facilitator, District provided or off-site professional development. The individual teachers or collaborative teams will provide a copy of their agenda to the SIP team so that the SIP team may incorporate the information into their planning and reporting process. Submission of the agenda to a member of the SIP team will occur no later than 3 days following the PPD Day. The SIP Team will review the agendas in preparation for future school improvement needs and priorities. Teachers will work or meet for a total time not to exceed 5 hours and 15 minutes (not including breaks or lunch) scheduled during the course of the normal school day.



PLC Website

The website for tracking professional credits is near completion. Information will be shared soon. Be sure to watch for communication from the district and ETA.



Drinks at the RA

- We have replaced the Coke, Diet Coke, and Sprite with tea and lemonade
- This will save us near \$2000 annually



Section Breakout

Today we will be breaking out in sections. We will be doing the following during these breakout sessions:

- A quick checklist to get some information about the ETA in your building
- Ensuring representative list are up to date and indicating who our new reps are
- Discussing the reason ETA Exist and our purpose
- Reviewing the list of potential members in our buildings and how we can recruit them to join the ETA
- Setting up one on one meetings between head reps and your Section Director



Where to Meet

Elementary 1 - Top near the entrance

Elementary 2 - On the opposite side at the top

Elementary 3 - In the middle on the entrance side

Elementary 4 - In the middle on the opposite side

Elementary 5 - In the Middle at the top

Secondary 1-5 will meet in the areas outside of the auditorium where there is seating with section one being near the dining room, and 5 being near the doors opposite the entrance. 2-4 will meet at areas in between.

Reps that are not with a school but instead a department rep should meet at the bottom of the auditorium in the center.

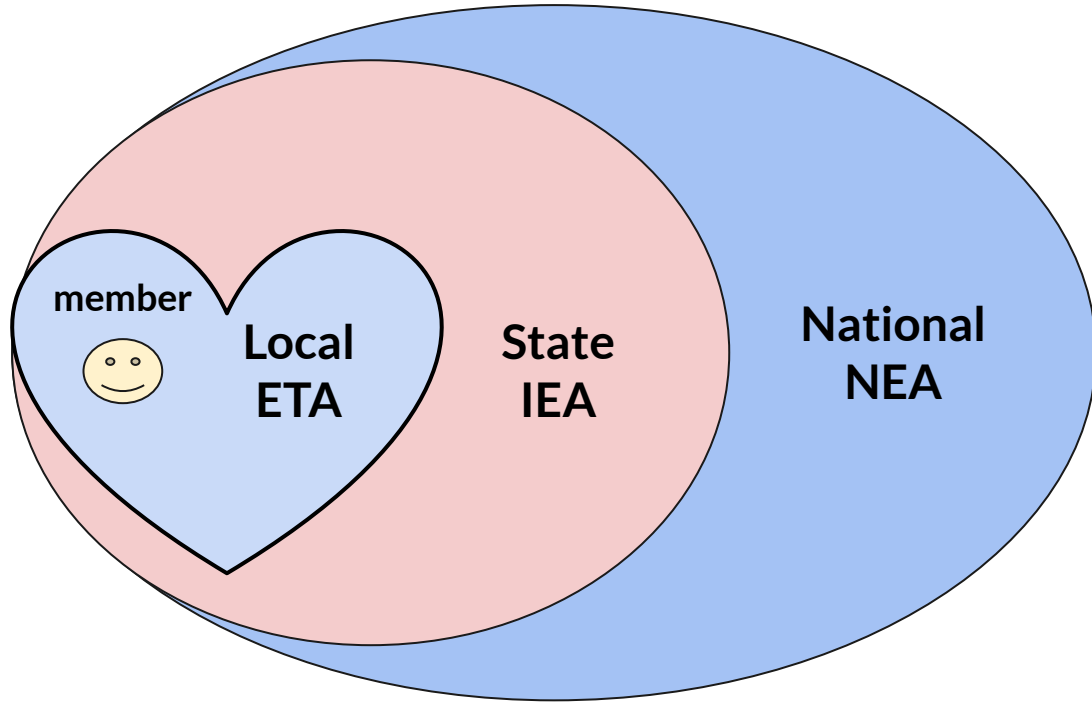


Region 24 and Grassroots Political Action



IEA Region 24

September 2019
Local ETA Update





Opportunities

Oct. 14: Training of Trainers: Basic Restorative Practices. We are excited to announce that we will begin our first restorative practices training of trainers using an online platform Monday, Oct. 14. This convenient online course will allow IEA members to participate from across the entire state through interactive discussions and activities.

Space is limited. Please [register online](#) and we will send you an invitation to register for this course. For more information, please contact Amanda.Plunkett@ieanea.org.



IEA Opportunities: Webinars

Professional Development Webinar Calendar Central/Southern Illinois **FALL 2019**

SEPTEMBER 10

Make Your Voice Heard: Every Student Succeeds Act Update

Learn more about the state accountability system and what you can do to ensure the success of every student in your school and community.

Register at: <http://www.cvent.com/d/9yqp6w>

SEPTEMBER 24

Non-Exclusionary Student Discipline: Understanding the Law

Learn what Public Act 099-0456 (i.e., Senate Bill 100) requires and discuss non-exclusionary alternatives to suspension and expulsion.

Register at: <http://www.cvent.com/d/cyqw7h>

OCTOBER 15

Introduction to Non-Exclusionary Discipline for Adolescents

Explore non-exclusionary discipline for adolescents. This webinar will introduce the classroom practices associated with restorative practices and prosocial skills training.

Register at: <http://www.cvent.com/d/xyqw77>

NOVEMBER 12

Introduction to Non-Exclusionary Discipline for Early Childhood and Elementary Students

Delve deeper into non-exclusionary discipline specifically for early childhood and elementary students.

Register at: <http://www.cvent.com/d/4yqw71>

DECEMBER 3

Educator Evaluation Update

Want to improve your local educator evaluation plan? Learn how to do just that with a new framework for teaching and alternative approaches to measuring student growth using classroom assessments.

Register at: <http://www.cvent.com/d/0yqw7p>



All webinars are hosted by Dr. Diana Zaleski, IEA Instructional Resource and Professional Development Director and will be offered at 4:00 p.m. and 6:30 p.m. on each date. **Two clock hours will be provided for participation.** Please register in advance to receive clock hours.



NEA Opportunities - Webinars



neatoday.org

Engaging Beyond the Parent-Teacher Conference

September 19, 8-9pm EST

[Register Here](#)

Don't manage your classroom:

How to create a positive learning environment

October 17, 8-9pm EST

We survived our first year so will you

Survival guide to your first year in the classroom

November 21, 8-9pm EST

How to Better Meet the Needs of ELL Students

February 20, 8-9pm EST

Racial Justice in the Classroom

March 19, 8-9pm EST

Landing Your Dream Job

April 16, 8-9pm EST

How Student Learning is Impacted by Trauma

May 21, 8-9pm EST

What's next? Exploring Opportunities as an Educator

June 18, 8-9pm EST



Update Your Info

ieanea.org
Member Center



GPA

Jen Bury
Jeff Horler

State Level

What does GPA
do for our members?

example:

Repeal of the 3% limit

Local Level



First time in years we have had a Board of Ed with 7 ETA-endorsed candidates.

Means -- Candidates that care about kids are making decisions

Means -- Candidates will be open to meeting with ETA members

Does not mean -- Board of Ed always votes based on ETA's recommendation

Local Level

Next Board Meetings

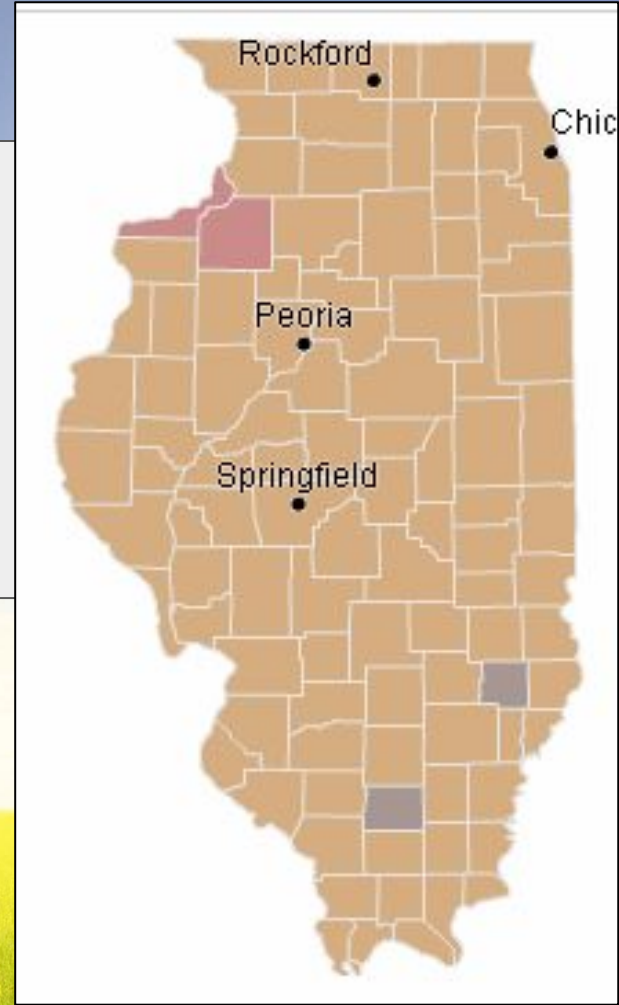
- September 23
- October 7
- October 21

YouTube
School District U-46

On the Horizon

Recommendation Hearings

Illinois primaries -- 2020





Announcements and Section Breakout Wrap Up



Representative Responsibilities for September and October



September Rep Responsibilities

Share a plan of how you will share ETA information with your staff. This can be done in August after the first RA or during your 10 minute meeting during the September staff meeting.

- Review 2.44 Announcements at Faculty Meetings in The Elgin Agreement.
- Ensure all members know who their building representative is.
- Remind members of their contractual obligations for staff meetings. These meetings should not exceed 80 minutes per month, 10 of which should be dedicated to ETA business (with all administration/non-members leaving the room).
- Review 6.54 Staff Meetings/Department Meetings in The Elgin Agreement.
- Resolve any issues with teachers still not having lockable space.
- Review 6.9 Lockable Spaces in The Elgin Agreement.
- Conduct the first housing survey (or walk-through) with building administration to determine adequate housing for all members.
- Review 6.11 Adequate House for Teachers in The Elgin Agreement.
- Meet with any late hires. Ensure they have what they need. Sign them up with the ETA.
- Check that your building's Parent/Teacher Conference plan follows The Elgin Agreement.
- Review 15.22 Parent Teacher Conferences, Meetings, and/or School Programs and 15.23 Kindergarten Conference Released Time in The Elgin Agreement.



October Rep Responsibilities

- Check in with members on the evaluation cycle. Remind members it is their responsibility to be on top of deadlines and talking to administrators about when evaluations will take place.
 - Review **Article XIV Teacher Appraisal** in The Elgin Agreement.
- Remind members that all credit hours earned that will impact changes to the salary schedule are due to Human Resources by October 15, and will be reflected on the last check in November.
 - Review **27.52 Additional Academic Credits** in The Elgin Agreement
- Have teachers review their paychecks to ensure that dues are being deducted.
- Ensure that your School Department Committee is receiving a monthly copy of the building/department budget.
 - Review **2.54.3 School Department Function** in The Elgin Agreement
- Announce and post Leave of Absence informational meetings as they are scheduled.