**SEC MEETING MINUTES**

September 19, 2013

ESC RM 251

Attendance: Meghan Doyle, Kathy Heikkenen, Pamela Harris, Tina Pizzitola, Patricia Salwach, Jill Waichunas, Kathy Davis, Courtney Byer, Sundra Arroyo, Margaret Kruse, Alejandra Ganddini, Heather Spencer, Lynn Kurokawa, Lisa Burnell, Sundra Arroyo, Kelly O’Hara, Melissa Waxler, Caroline Dahlstrom, Lisa Burnell, Denise Bourgoin, Laura Musatto, Crystal Solov, Maureen Lue

Guests: Joyce Houston, Leatrice Satterwhite

* June 11, 2013 minutes were approved.

**UPDATES:**

 Future SEC Meetings: 10/17, 11/18, 1/8, 2/20, 4/2, 5/14

**Pam Harris**

* Will provide budget update at October meeting because last report on file is from June 30th.
* New Special Ed. Specialists: Julia Bettis, Sue Venegas, Sara Manseau, Heather Webb
* Melissa Waxler (Special. Ed. Specialist) is now covering two district buildings as well all of the private placement students.
* Jim Lawton – ELL Special Ed. Director

***AIMSweb*** – Everyone should be able to access to begin progress monitoring.

**CAC update –** Special EducationParent University – Looking to develop a library, add links to website. On Wednesday, Nov. 13th, there will be a speaker from Starnet focusing on “Parents on the IEP Team: Strategies for Success.” Location TBD.

**Parent Resource Fair –** at EHS in March. This will be the fourth annual PRF.

**Annual Reviews**

* Conducted by elementary, middle and high school case managers.
* Training for new staff and related services will be coming. Look for it on Coursewhere.

**Big Universe**

* 36 schools have currently signed up. It aligns with F&P and is available for K-8 students. This is sponsored by special education to support literacy. However, all students in that school can access this resource. If interested, discuss with your building principal for access to the system. If there are access issues, contact Donnie Ryan at t. 5065.

**Staffing**

The special education department is searching for candidates to fill the following positions: Autism/Behavior Specialist, OT, SLP, Sign Language Interpreter, Bilingual Itinerants (CCR).

**Leatrice Satterwhite**

**PIT Update:** We have four PIT crew staff members covering about seven schools currently. There are seven applications on the wait list. The PIT Committee has met with John H. and is looking at possibly revamping the application form. A proposal from the PIT Task Force was providing to Dr. Colombe who brought it to the Cabinet and HR. After we hear from HR, the goal would be to hire four additional PIT crew members, particularly a bilingual staff member.

**OLD BUSINESS**

We are looking for suggestions for other speakers to bring to SEC. We brainstormed some possible speakers and may contact them all regarding the upcoming SEC dates to determine which date would best fit their schedules.

Possible speakers suggested include:

Sue Smith, Ron Raglin, Ushma Shah, Therese Gingerich, Jim Lawton, Autism/Behavior Specialist (once hired)

**NEW BUSINESS**

This is a contract bargaining year. Joyce noted that if there are any concerns or language that one feels needs to be changed/modified, please bring that forward.

The DSM-5 goes into effect January 2014, and the district will wait for ISBE’s response and guidance. Staff will be updated as soon as information is available.

**PERSONAL COMMUNIQUES**

1. Response - Additional staff/retirees will be available to conduct ELL assessments and provide services. Therefore, bilingual itinerants will not be responsible for taking on the role of Diagnostician.
2. Follow-up: If a crisis plan is needed, talk to your building administrator and possibly meet with your team to discuss further.

**GUEST SPEAKER**

 **Luis Rodriguez, U-46 Legal Counsel Staff**

* Facilitated a discussion on a variety of legal topics from the group.

**Next Meeting: October 17, 2013**

**At the ETA Office**