**SEC MEETING MINUTES**

**October 17, 2013**

**ETA OFFICES**

**Attendance**:  Meghan Doyle, Kelly O’Hara, Caroline Dahlstrom, Susan Nelson, Lisa Burnell, John Oliver, Alejandra Ganddini, Laura Musatto, Margaret Kruse, Veronica Kernler, Jill Waichunas, Kathy Davis, Sundra Arroyo, Lynda Marquez, Melissa Waxler, Tina Pizzitola, Karen Westerman, Lynn Kurokawa, Joan Riedel, Crystal Solov, Heather Spencer, Denise Bourgoin, Elspeth Alvarado, Patricia Salwach

Guests: Leatrice Satterwhite, Joyce Houston, Susan Smith

**September 19, 2013 minutes approved.**

**MTSS**

Susan Smith discussed the current status of MTSS and answered questions regarding implementation, available interventions and MTSS staff.

**BUDGET**

Leatrice reviewed the budget.

Note: Larkin Center has closed, which has caused significant issues with placing IEP students in new facilities.

**Updates**

***PIT Update:*** Approved to have four additional PIT crew members for six hours per day. Interviews are being finalized currently. New employees will shadow current PIT members. A transition plan for new PIT crew members was discussed.

Currently, there are four PIT crew members servicing six schools.

There is a CPI Scenario Lab on October 24 at ESC from 3-6. Information is on Coursewhere for those interested. It looks like they will be held on a monthly basis.

***504/IEP:***

504 – These are directed by building principal. All students must have a medical diagnosis.

IEP - All students have to have an eligibility per IDEA.

There are three administrators in the district to assist with 504 plans at the middle and secondary levels.

***Cross-Categorical Resource:*** .5 position approved for Parkwood.

**OLD BUSINESS**

* + Contract Improvement Committee for Sped. contract language.
	+ The committee was asked to review the current special ed. contract language and develop questions/concerns/suggestions for next meeting.

**NEW BUSINESS**

* We discussed questions we’d like to ask Therese Gingerich at the next meeting. We can contact the SEC Co-Chairs with ideas for questions.
* SEC Election – We want to have elections when ETA elections take place.
* Sped. Teachers pulled for sub duties. Unless it’s an emergency, sped. teachers and related staff should not be pulled to sub for teachers.

**PERSONAL COMMUNIQUE**

Concern regarding ILP students needing adequate supervision by a certified staff member during lunch/recess time. Discussed possibility of rotating staff and students during their lunches to accommodate needs.

**NEXT SEC MEETING**

**November 18th**

**(Baked Potatoes!)**

**ETA OFFICES**